

SSR DEGREE COLLEGE (AUTONOMOUS)
SEMESTER-I
Unit Wise Important Questions
FIT

Unit – I

Long questions

- 1) Define computer. What are the components of a computer?
2. Briefly explain types of storages.
3. What is meant by ERP? Explain basic models and benefits of ERP. 4. Define CIM and its types.
5. What are the input and output devices?
6. What is meant by OS? Explain functions and types of OS.?

Short Questions

1. Explain primary or internal storage.
2. Explain secondary storage or external storage.
3. Explain SCM -HR benefits.
4. Explain Utility Software ,Antivirus, Backup.
5. Difference between RAM and ROM. 6. Difference between Cloud Storage and Traditional Local Storage.

Unit2

Long questions

- 1) What is meant by number system? What are the types of number system?
- 2) What are the key roles of social media in businesses?
- 3) What is meant by network and its types?
- 4) What are types of LAN topology and explain its features?
- 5) What are the e-commerce models and its features?

Short questions

- 1) Explain bandwidth and its measures.
- 2) What are the search techniques?

- 3)Difference between webpage and website.
- 4)Explain briefly browser URL, IP address.
- 5)Explain routers, switches, modems and its roles.

Unit – 3

Long

1. How to prepare custom templates for corporate reports and proposals?
2.)What are the steps to creating professional business presentation?
- 3.)Create a report by using the report tool.
- 4.)Define Office Automation. What are the benefits of Office Automation?
- 5.)Explain Microsoft Word and Google Document PROS and CONS.

Short

- 1)Explain slide layouts, transmissions, and animations. 2)Define MailMage and its uses.
- 3)Explain formulating documents. 4) Office Automation vs Traditional Office Work.
- 5) Explain charts and smart art.

Unit 4

Long questions

1. What is a spreadsheet? What are the features of MS Excel?
- 2) What are the different types of financial functions?
- 3)What is mean by automation? . How to automate Excel tasks?
- 4). Explain pivot table and its features?
- 5)What is mean by data formatting? How to apply formatting in Excel?

Short

- 1) how to create a data entry from in Excel with examples.
- 2), explain VLOOKUP and HLOOKUP.
- 3)explain charts and graphs and its types.
- 4), explain validation.

5)briefly explain relative cell, absolute cell, mixed cell preference.

5th Unit,

Long Questions

- 1), What is mean by a Cloud Computing Guide? Explain advantages of Cloud Computing.
- 2) What are the Services Models? Explain briefly.
- 3)What are the Types of Backup and what are the Types of Data Recovery.
- 4), Define Data Protection ?Explain Key Data Protection Methods. ?
- 5)Explain Emerging Technologies. features?

Short Questions.

- 1) Explain Cyber Security Essentials.
- 2) Briefly Explain Cyber Laws and Data Privacy Regulations.
- 3), explain IT Acts.
- 4)GDPR and India's DPDPA.
- 5) what is Big Data RPA. and explain advantages and dis advantages?