



# **SRI SAI RAGHAVENDRA (S.S.R.) DEGREE COLLEGE**

(Affiliated to Telangana University L.No.019/UG/Ext. Affil./DAA/2011-2012. Nov.11th 2011)

(Co-Education)

KHALEELWADI, NIZAMABAD DISTRICT-503 001, (T.S), PHONE NO: 08462-220751.

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## **SRI SAI RAGHAVENDRA DEGREE & PG COLLEGE**

### **SCRIBE POLICY**



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## **Scribe Policy**

### **Sri Sai Raghavendra Degree & PG College-Examination Branch**

**Guidelines for use of a Scribe/Paper writer for Visually Handicapped/ Orthopedically Handicapped candidates (whose writing speed is affected).**

A Scribe/ Paper Writer, to write the Theory/ Laboratory Internal/ External Examination, on behalf of a Visually Handicapped (VH) candidate (Blind) and Orthopedically Handicapped (OH) candidate (whose writing speed is affected), may be used. In all such cases where a Scribe is used, the following rules will apply:

The candidate will have to arrange his/her own Scribe at own cost and inform the Chief Controller of Examinations beforehand.

The academic qualification of the Scribe should not be more than Intermediate/ 12<sup>th</sup> Standard/ PUC.

Both the candidate as well as the Scribe will have to give a suitable undertaking AS PER FORM AT ATTACHED IN ANNEXURE that the Scribe fulfills all the stipulated eligibility criteria.

In case it later transpires that the Scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the Examination of the

candidate will stand cancelled, irrespective of the result of the written examination.

Candidates who use a Scribe will be eligible for extra time @10 minutes for every hour of the examination i.e.,total time allowed -3.5 Hours(from09:00AMto12:30PM in the Forenoon session and 02:00PM to 05:30PM in the Afternoon Session).

Principal